

# **CABINET and ASSEMBLY FORWARD PLAN**

August 2016 Edition

Publication Date: 18 July 2016

# THE FORWARD PLAN

## Explanatory note:

This document includes details of key decisions that will be made by either the Cabinet (the main executive decision-making body of the Council), the Assembly (full Council) or by officers under delegated authority. The Health and Wellbeing Board, which deals with health-related decisions, has a separate Forward Plan which can be viewed on the Council's website at <http://moderngov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=669&RD=0>.

For ease of reading, where this document refers to the 'decision-making body', this can be taken to mean the Cabinet or the Assembly. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the membership of these committees is listed in Appendix 1.

## Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards). As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

## Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- the decision-making body or person;

- the date when the decision is due to be made;

### Publicity in connection with Key decisions

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: [committees@lbbd.gov.uk](mailto:committees@lbbd.gov.uk))

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to <http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories> and select the committee and meeting that you are interested in.

The Statutory Forward Plan will be published on or before the following dates during 2016/17:

| <b>Edition</b>         | <b>Publication date</b> |
|------------------------|-------------------------|
| August 2016 Edition    | 18 July 2016            |
| September 2016 Edition | 22 August 2016          |
| October 2016 Edition   | 19 September 2016       |
| November 2016 Edition  | 17 October 2016         |
| December 2016 Edition  | 14 November 2016        |
| January 2017 Edition   | 19 December 2016        |
| February 2017 Edition  | 13 January 2017         |
| March 2017 Edition     | 20 February 2017        |
| April 2017 Edition     | 27 March 2017           |
| May 2017 Edition       | 24 April 2017           |
| June 2017 Edition      | 22 May 2017             |

## Confidential or Exempt Information

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: [committees@lbbd.gov.uk](mailto:committees@lbbd.gov.uk)).

## Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on <http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=180&Year=0> (for items to be considered by the Cabinet) and <http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=179&Year=0> (for items to be considered by the Assembly), or by contacting Alan Dawson on 020 8227 2348, [alan.dawson@lbbd.gov.uk](mailto:alan.dawson@lbbd.gov.uk).

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer for the item.

| <b>Decision taker/<br/>Projected Date</b> | <b>Subject Matter</b><br><br>Nature of Decision  | <b>Open / Private</b><br>(and reason if all / part is to be private) | <b>Relevant Lead Contact</b>   |
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| <b>Cabinet:<br/>20.9.16</b>               | <b>Corporate Sustainable Energy Strategy : Community</b><br><br>The Cabinet will be asked to agree the Corporate Sustainable Energy Strategy. <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | Open   | Andrew Sivess, Group Manager, Assets & Investment<br>(Tel: 020 8227 5732)<br>(andrew.sivess@lbbd.gov.uk)                 |
| <b>Cabinet:<br/>20.9.16</b>               | <b>Draft Statement of Licensing Policy 2016 - 2021 : Community</b><br><br>The Cabinet will be asked to approve a draft Statement of Licensing Policy 2016 – 2021 for public consultation. <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | Open   | Jonathon Toy, Operational Director: Enforcement<br>(Tel: 020 8227 3683)<br>(jonathon.toy@lbbd.gov.uk)                    |
| <b>Cabinet:<br/>20.9.16</b>               | <b>Affordable Housing Policy : Community</b><br><br>The Cabinet will be asked to approve an Affordable Housing Policy, which will inform the review of the Council's Local Plan. <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | Open   | Jeremy Grint, Commissioning Director, Growth, Homes & Regeneration<br>(Tel: 020 8227 2443)<br>(jeremy.grint@lbbd.gov.uk) |
| <b>Cabinet:<br/>20.9.16</b>               | <b>Barking and Dagenham Prevent Strategy 2016-18 : Community</b><br><br>The Cabinet will be asked to adopt the Barking and Dagenham Prevent Strategy 2016-2018, which highlights the priorities in implementing the Prevent Duty in Barking and Dagenham. <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul> | Open   | Matthew Cole, Director of Public Health<br>(Tel: 020 8227 3657)<br>(matthew.cole@lbbd.gov.uk)                            |

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| <p><b>Cabinet:<br/>20.9.16</b></p> | <p>Debt Management Performance and Write-Offs 2016/17 (Quarter 1)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>  | <p>Open</p>  | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p>           |
| <p><b>Cabinet:<br/>20.9.16</b></p> | <p><b>Budget Monitoring 2016/17- April to July (Month 4) : Financial</b></p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2016/17 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p>  | <p>Kathy Freeman, Finance Director<br/>(Tel: 020 8227 3497)<br/>(kathy.freeman@lbbd.gov.uk)</p>                                       |
| <p><b>Cabinet:<br/>20.9.16</b></p> | <p><b>Vicarage Field Development Proposals : Community, : Financial</b></p> <p>The Council is the freehold owner of Vicarage Field Shopping Centre. The future of the site is critical to the town centre's prosperity and delivery of growth ambitions. The report will set out details of development proposals and seek approval for the Council to utilise its compulsory purchase order powers in order to secure wider regeneration objectives.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Abbey</li> </ul> | <p>Part Exempt<br/>The report and/or appendices may contain commercially confidential information.</p> | <p>Jeremy Grint, Commissioning Director, Growth, Homes &amp; Regeneration<br/>(Tel: 020 8227 2443)<br/>(jeremy.grint@lbbd.gov.uk)</p> |
| <p><b>Cabinet:<br/>20.9.16</b></p> | <p><b>Purchase of former Sacred Heart Convent, Goresbrook Road, Dagenham - Update : Financial</b></p> <p>The Cabinet will be provided with an update on the proposed purchase of the former Sacred Heart Convent and, if appropriate, the proposals for the future use of the site and the revenue funding arrangements associated with the cost of borrowing.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Goresbrook</li> </ul>   | <p>Part Exempt<br/>The report / appendices may contain commercially confidential information.</p>      | <p>Jeremy Grint, Commissioning Director, Growth, Homes &amp; Regeneration<br/>(Tel: 020 8227 2443)<br/>(jeremy.grint@lbbd.gov.uk)</p> |

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| <p><b>Cabinet:<br/>20.9.16</b></p> | <p><b>Ballards Junction and A1306 (New Road) Improvements Scheme - Major Scheme Submission to Transport for London</b> : Community,; Financial</p> <p>The Cabinet will be asked to approve the submission of a Major Scheme funding bid to Transport for London in September 2016 to further develop and consult on the following proposals:</p> <ul style="list-style-type: none"> <li>- Enhancing the A1306 New Road through reviewing the width of the carriageway, improving conditions for pedestrians and cyclists and improving the quality of the environment to integrate the new communities planned south of New Road with those existing to the north; and</li> <li>- Simplifying the Ballards Road/New Road junction through the removal of the existing gyratory and traffic signals.</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Goresbrook; River; Thames</li> </ul> | <p>Open</p> | <p>Jeremy Grint, Commissioning Director, Growth, Homes &amp; Regeneration<br/>(Tel: 020 8227 2443)<br/>(jeremy.grint@lbbd.gov.uk)</p> |
| <p><b>Cabinet:<br/>20.9.16</b></p> | <p><b>Waste Strategy - Reduce, Reuse, Recycle 2016-2020</b> : Community</p> <p>The Cabinet will be advised on the outcome of the public consultation on an updated Waste Strategy for 2016 – 2020, setting out plans to reduce, reuse and recycle the waste produced in Barking and Dagenham through the delivery of an effective, efficient and customer-focused waste service that demonstrates value for money and civic responsibility, and asked to formally adopt the final Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Tony Ralph, Operational Director: Clean and Green<br/>(Tel: 020 8227 2974)<br/>(tony.ralph@lbbd.gov.uk)</p>                        |
| <p><b>Cabinet:<br/>20.9.16</b></p> | <p><b>Re-Tendering of Contract for Insurance including Leaseholder, Claims Handling and Operational Risk Management Services</b> : Financial</p> <p>The Cabinet will be asked to approve proposals regarding the procurement of an Insurance Framework Contract covering leaseholder, claims handling and operational risk management services.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>   | <p>Open</p> | <p>Kathy Freeman, Finance Director<br/>(Tel: 020 8227 3497)<br/>(kathy.freeman@lbbd.gov.uk)</p>                                       |

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| <p><b>Cabinet:<br/>20.9.16</b></p> | <p><b>Variation of Property Lease Arrangements - Grays Court and Porters Avenue Health Centre</b> : Community</p> <p>The Cabinet will be asked to approve the variation of lease arrangements with NHS partner organisations in respect of land at Grays Court Community Hospital and the Porters Avenue Health Centre, in order to rationalise the Council's corporate estate.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Mayesbrook; Village</li> </ul> | <p>Part Exempt Appendices to the report will contain commercially confidential information.</p> | <p>Andrew Sivess, Group Manager, Assets &amp; Investment<br/>(Tel: 020 8227 5732)<br/>(andrew.sivess@lbbd.gov.uk)</p>                          |
| <p><b>Cabinet:<br/>20.9.16</b></p> | <p><b>Customer Strategy</b> : Community</p> <p>The Cabinet will be asked to approve the Council's new Customer Strategy, which will support the implementation of the Council's Ambition 2020 programme.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p>   | <p>Claire Symonds, Strategic Director, Customer, Commercial and Service Delivery<br/>(Tel: 020 8227 5513)<br/>(claire.symonds@lbbd.gov.uk)</p> |
| <p><b>Cabinet:<br/>20.9.16</b></p> | <p><b>Playing Pitch Strategy</b> : Community</p> <p>The Cabinet will be presented with details of the current quality, range and distribution of playing pitches in the Borough and asked to adopt a new playing pitch strategy setting out the plans to meet current and emerging needs and a strategic framework to support external funding bids to improve playing pitch provision.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p>   | <p>Paul Hogan, Commissioning Director, Culture &amp; Recreation<br/>(Tel: 020 8227 3576)<br/>(paul.hogan@lbbd.gov.uk)</p>                      |
| <p><b>Cabinet:<br/>20.9.16</b></p> | <p><b>Procurement of Private Sector Accommodation for Care Leavers, Disabled Children and their Families</b> : Financial</p> <p>The Cabinet will be asked to approve arrangements regarding the procurement of a framework contract to provide private sector accommodation for care leavers, disabled children and their families.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p>   | <p>Ann Graham, Operational Director, Children's Care &amp; Support<br/>(Tel: 020 8227 2233)<br/>(ann.graham@lbbd.gov.uk)</p>                   |



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| <p><b>Cabinet:<br/>20.9.16</b></p>  | <p><b>Substance Misuse Strategy 2016-2020</b> : Community</p> <p>The Cabinet will be asked to adopt the Barking and Dagenham Substance Misuse Strategy 2016-2020.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p> | <p>Matthew Cole, Director of Public Health<br/>(Tel: 020 8227 3657)<br/>(matthew.cole@lbbd.gov.uk)</p>                       |
| <p><b>Cabinet:<br/>20.9.16</b></p>  | <p><b>Corporate Delivery Plan 2016/17 - Quarter 1 Update</b> : Community</p> <p>The Cabinet will be presented with an update on the performance of priority projects and key performance indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Tom Hook, Director of Strategy &amp; Programmes<br/>(Tel: 020 8227 2554)<br/>(tom.hook@lbbd.gov.uk)</p>                   |
| <p><b>Cabinet:<br/>20.9.16</b></p>  | <p><b>Sebastian Court Development proposals</b> : Financial</p> <p>The Cabinet will be asked to approve proposals relating to the demolition and redevelopment of the Sebastian Court site, Meadow Road, Barking, including the broad development parameters, funding arrangements and appointment of a contractor via the Council's new build construction framework.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Eastbury</li> </ul> | <p>Open</p> | <p>David Harley, Regeneration Manager<br/>(Tel: 020 8227 5316)<br/>(david.harley@lbbd.gov.uk)</p>                            |
| <p><b>Cabinet:<br/>18.10.16</b></p> | <p>Children's Social Care Annual Report 2015/16 [Annual Item]</p> <p>The Cabinet will be presented with a report on the annual review of activity within children's social care.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Ann Graham, Operational Director, Children's Care &amp; Support<br/>(Tel: 020 8227 2233)<br/>(ann.graham@lbbd.gov.uk)</p> |
| <p><b>Cabinet:<br/>18.10.16</b></p> | <p><b>Budget Monitoring 2016/17- April to August (Month 5)</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2016/17 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>                                  | <p>Open</p> | <p>Kathy Freeman, Finance Director<br/>(Tel: 020 8227 3497)<br/>(kathy.freeman@lbbd.gov.uk)</p>                              |

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| <p><b>Cabinet:<br/>18.10.16</b></p> | <p>Adoption and Permanence Annual Report 2015/16</p> <p>The Cabinet will be presented with a report on the annual review of activity within the Council's adoption services.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Ann Graham, Operational Director, Children's Care &amp; Support<br/>(Tel: 020 8227 2233)<br/>(ann.graham@lbbd.gov.uk)</p> |
| <p><b>Cabinet:<br/>15.11.16</b></p> | <p><b>Fees and Charges 2017/18</b> : Community,: Financial [Annual Item]</p> <p>The Cabinet will be asked to consider and approve the proposed fees and charges for 2017/18 for all Council services.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p>  |
| <p><b>Cabinet:<br/>15.11.16</b></p> | <p><b>Schools Funding Formula 2017/18</b> : Financial [Annual Item]</p> <p>The Cabinet will be provided with an update on the school funding position in the light of the new funding regime and asked to approve the school funding formula for 2017/18.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p> | <p>Jane Hargreaves, Commissioning Director, Education<br/>(Tel: 020 8227 2686)<br/>(jane.hargreaves@lbbd.gov.uk)</p>         |
| <p><b>Cabinet:<br/>15.11.16</b></p> | <p><b>Treasury Management 2016/17 Mid-Year Review</b> : Financial [Annual Item]</p> <p>The Cabinet will be presented with an update on the Council's Treasury Management Strategy 2016/17, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators, and asked to recommend the Assembly to approve any appropriate amendments to the Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul> | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p>  |

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| <p><b>Cabinet:</b><br/><b>15.11.16</b></p>  | <p><b>Budget Monitoring 2016/17- April to September (Month 6) : Financial</b></p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2016/17 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul> | <p>Open</p> | <p>Kathy Freeman, Finance Director<br/>(Tel: 020 8227 3497)<br/>(kathy.freeman@lbbd.gov.uk)</p>                             |
| <p><b>Cabinet:</b><br/><b>15.11.16</b></p>  | <p><b>Parking Strategy 2016 - 2026 : Community</b></p> <p>The Cabinet will be asked to adopt the Borough Parking Strategy following public consultation.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Jonathon Toy, Operational Director: Enforcement<br/>(Tel: 020 8227 3683)<br/>(jonathon.toy@lbbd.gov.uk)</p>              |
| <p><b>Cabinet:</b><br/><b>15.11.16</b></p>  | <p><b>Annual Education Performance Report</b></p> <p>The Cabinet will be presented with a summary of school performance results for the year, alongside an update on the Education Strategy priority actions and targets.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p> | <p>Jane Hargreaves, Commissioning Director, Education<br/>(Tel: 020 8227 2686)<br/>(jane.hargreaves@lbbd.gov.uk)</p>        |
| <p><b>Cabinet:</b><br/><b>15.11.16</b></p>  | <p><b>Review of School Places and Capital Investment : Financial</b></p> <p>The Cabinet will be provided with an update on the latest funding issues and asked to approve proposals relating to the programme of school capital investment.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p> | <p>Jane Hargreaves, Commissioning Director, Education<br/>(Tel: 020 8227 2686)<br/>(jane.hargreaves@lbbd.gov.uk)</p>        |
| <p><b>Assembly:</b><br/><b>30.11.16</b></p> | <p><b>Treasury Management 2016/17 Mid-Year Review : Financial [Annual Item]</b></p> <p>The Assembly will be presented with an update on the Council's Treasury Management Strategy 2016/17 and asked to approve any appropriate amendments to the Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p> |

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| <p><b>Assembly:</b><br/><b>30.11.16</b></p> | <p>Local Safeguarding Children Board Annual Report 2015/16 [Annual Item]</p> <p>The Assembly will be presented with the Local Safeguarding Children Board (LSCB) Annual Report for 2015/16.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p> | <p>Ann Graham, Operational Director, Children's Care &amp; Support<br/>(Tel: 020 8227 2233)<br/>(ann.graham@lbbd.gov.uk)</p> |
| <p><b>Cabinet:</b><br/><b>13.12.16</b></p>  | <p><b>Budget Strategy 2017/18 to 2021/22</b> : Financial [Annual Item]</p> <p>The Cabinet will be presented with a progress report on the budget setting process for 2017/18 and beyond and asked to consider appropriate proposals that would assist the Council in setting a balanced budget for 2017/18.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>                           | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p>  |
| <p><b>Cabinet:</b><br/><b>13.12.16</b></p>  | <p><b>Corporate Delivery Plan 2016/17 - Quarter 2 Update</b> : Community</p> <p>The Cabinet will be presented with an update on the performance of priority projects and key performance indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Tom Hook, Director of Strategy &amp; Programmes<br/>(Tel: 020 8227 2554)<br/>(tom.hook@lbbd.gov.uk)</p>                   |
| <p><b>Cabinet:</b><br/><b>13.12.16</b></p>  | <p>Debt Management Performance and Write-Offs 2016/17 (Quarter 2)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>  | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p>  |
| <p><b>Cabinet:</b><br/><b>13.12.16</b></p>  | <p><b>Budget Monitoring 2016/17- April to October (Month 7)</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2016/17 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul> | <p>Open</p> | <p>Kathy Freeman, Finance Director<br/>(Tel: 020 8227 3497)<br/>(kathy.freeman@lbbd.gov.uk)</p>                              |

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| <p><b>Cabinet:</b><br/><b>17.1.17</b></p>  | <p><b>Council Tax Support Scheme 2017/18</b> : Community,,: Financial [Annual Item]</p> <p>The Cabinet will be asked to recommend the Assembly to adopt the Council Tax Support Scheme for 2017/18.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p> |
| <p><b>Cabinet:</b><br/><b>17.1.17</b></p>  | <p><b>Calculation and Setting of Council Tax Base 2017/18</b> : Framework [Annual Item]</p> <p>The Cabinet will be asked to agree the Council Tax Base for 2017/18, as part of the process for setting the annual level of Council Tax.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p> |
| <p><b>Cabinet:</b><br/><b>17.1.17</b></p>  | <p><b>Housing Revenue Account Estimates and Review of Rents and Other Charges 2017/18</b> : Community,,: Financial [Annual Item]</p> <p>The Cabinet will be asked to consider the HRA estimates and rent levels for Council properties for 2017/18, together with service and other related charges, to enable the delivery of efficient and effective services to the Council's tenants and leaseholders for the forthcoming financial year.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul> | <p>Open</p> | <p>Hakeem Osinaike, Operational Director, Housing Management<br/>(Tel: 0208 227 3820)<br/>(hakeem.osinaike@lbbd.gov.uk)</p> |
| <p><b>Cabinet:</b><br/><b>17.1.17</b></p>  | <p><b>Budget Monitoring 2016/17- April to November (Month 8)</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2016/17 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Kathy Freeman, Finance Director<br/>(Tel: 020 8227 3497)<br/>(kathy.freeman@lbbd.gov.uk)</p>                             |
| <p><b>Assembly:</b><br/><b>25.1.17</b></p> | <p><b>Council Tax Support Scheme 2017/18</b> : Community,,: Financial [Annual Item]</p> <p>The Assembly will be recommended to adopt the Council Tax Support Scheme for 2017/18.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p> |

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| <p><b>Assembly:</b><br/><b>25.1.17</b></p> | <p>BAD Youth Forum Annual Report 2015/16 [Annual Item]</p> <p>The Assembly will receive a presentation from members of the Barking and Dagenham (BAD) Youth Forum on their activities and achievements during 2015/16.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Jane Hargreaves,<br/>Commissioning Director,<br/>Education<br/>(Tel: 020 8227 2686)<br/>(jane.hargreaves@lbbd.gov.uk)</p>                           |
| <p><b>Cabinet:</b><br/><b>13.2.17</b></p>  | <p><b>Budget Framework 2017/18</b> All Issue Categories [Annual Item]</p> <p>The Cabinet will be asked to consider and make appropriate recommendations to the Assembly in respect of:</p> <ul style="list-style-type: none"> <li>- the revised Revenue Estimates for 2016/17;</li> <li>- the base Revenue Estimates for 2017/18;</li> <li>- the level of Council Tax for 2017/18;</li> <li>- the Capital Programme for 2017/18 to 2019/20;</li> <li>- the Medium Term Financial Strategy for 2017/18 to 2020/21</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul> | <p>Open</p> | <p>Jonathan Bunt, Strategic<br/>Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p>                        |
| <p><b>Cabinet:</b><br/><b>13.2.17</b></p>  | <p><b>Treasury Management Strategy Statement 2017/18</b> : Financial,: Framework [Annual Item]</p> <p>The Cabinet will be asked to recommend the Assembly to approve the Annual Treasury Management Strategy, including the Council's Prudential Indicators.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Jonathan Bunt, Strategic<br/>Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p>                        |
| <p><b>Cabinet:</b><br/><b>13.2.17</b></p>  | <p>Pay Policy Statement 2017/18 [Annual Item]</p> <p>The Cabinet will be asked to recommend the Assembly to approve the Council's Pay Policy Statement for 2017/18, in line with the requirements of the Localism Act 2011.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>  | <p>Open</p> | <p>Claire Symonds, Strategic<br/>Director, Customer, Commercial<br/>and Service Delivery<br/>(Tel: 020 8227 5513)<br/>(claire.symonds@lbbd.gov.uk)</p> |

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| <p><b>Cabinet:</b><br/><b>13.2.17</b></p>  | <p><b>Budget Monitoring 2016/17- April to December (Month 9) : Financial</b></p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2016/17 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Kathy Freeman, Finance Director<br/>(Tel: 020 8227 3497)<br/>(kathy.freeman@lbbd.gov.uk)</p>  |
| <p><b>Assembly:</b><br/><b>22.2.17</b></p> | <p><b>Budget Framework 2017/18 All Issue Categories [Annual Item]</b></p> <p>The Assembly will be asked to consider and approve the following:</p> <ul style="list-style-type: none"> <li>- the revised Revenue Estimates for 2016/17;</li> <li>- the base Revenue Estimates for 2017/18;</li> <li>- the level of Council Tax for 2017/18;</li> <li>- the Capital Programme for 2017/18 to 2019/20;</li> <li>- the Medium Term Financial Strategy for 2017/18 to 2020/21</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul> | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p>                    |
| <p><b>Assembly:</b><br/><b>22.2.17</b></p> | <p><b>Treasury Management Strategy Statement 2017/18 : Financial, : Framework [Annual Item]</b></p> <p>The Assembly will be recommended to approve the Annual Treasury Management Strategy, including the Council's Prudential Indicators.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p>                    |
| <p><b>Assembly:</b><br/><b>22.2.17</b></p> | <p><b>Pay Policy Statement 2017/18 [Annual Item]</b></p> <p>The Assembly will be recommended to approve the Council's Pay Policy Statement for 2017/18, in line with the requirements of the Localism Act 2011.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>  | <p>Open</p> | <p>Claire Symonds, Strategic Director, Customer, Commercial and Service Delivery<br/>(Tel: 020 8227 5513)<br/>(claire.symonds@lbbd.gov.uk)</p> |

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| <b>Cabinet:</b><br><b>21.3.17</b>  | <b>Corporate Delivery Plan 2016/17 - Quarter 3 Update : Community</b><br><br>The Cabinet will be presented with an update on the performance of priority projects and key performance indicators for the latest quarterly period.<br><br><ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | Open | Tom Hook, Director of Strategy & Programmes<br>(Tel: 020 8227 2554)<br>(tom.hook@lbbd.gov.uk)                  |
| <b>Cabinet:</b><br><b>21.3.17</b>  | <b>Debt Management Performance and Write-Offs 2016/17 (Quarter 3)</b><br><br>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.<br><br><ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>  | Open | Jonathan Bunt, Strategic Director, Finance & Investment<br>(Tel: 020 8724 8427)<br>(jonathan.bunt@lbbd.gov.uk) |
| <b>Cabinet:</b><br><b>21.3.17</b>  | <b>Budget Monitoring 2016/17- April to January (Month 10) : Financial</b><br><br>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2016/17 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.<br><br><ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul> | Open | Kathy Freeman, Finance Director<br>(Tel: 020 8227 3497)<br>(kathy.freeman@lbbd.gov.uk)                         |
| <b>Assembly:</b><br><b>17.5.17</b> | <b>Appointments to the Political Structure and Other Bodies 2017/18 [Annual Item]</b><br><br>The Assembly will be asked to make appointments to the Political Structure and Other Bodies for the 2017/18 municipal year.<br><br><ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>  | Open | Fiona Taylor, Director of Law and Governance<br>(Tel: 020 8227 2114)<br>(fiona.taylor@lbbd.gov.uk)             |
| <b>Assembly:</b><br><b>17.5.17</b> | <b>Members' Allowances Scheme 2017/18 [Annual Item]</b><br><br>The Assembly will be asked to approve the Members' Allowances Scheme for the 2017/18 municipal year.<br><br><ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>  | Open | Fiona Taylor, Director of Law and Governance<br>(Tel: 020 8227 2114)<br>(fiona.taylor@lbbd.gov.uk)             |



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| <p><b>Cabinet:<br/>23.5.17</b></p> | <p><b>Revenue and Capital Provisional Outturn 2016/17 : Financial [Annual Item]</b></p> <p>The Cabinet will be asked to approve the Council's revenue and capital provisional outturn position for 2016/17 and, if necessary, any appropriate in-year budget adjustments.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>                                       | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p> |
| <p><b>Cabinet:<br/>20.6.17</b></p> | <p><b>Treasury Management Annual Report 2015/16 and Strategy 2017/18 : Financial [Annual Item]</b></p> <p>The Cabinet will be asked to recommend to the Assembly the outturn position for the Council's Treasury Management activities during 2016/17 and approve the Treasury Management Strategy for 2017/18.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul> | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p> |
| <p><b>Cabinet:<br/>20.6.17</b></p> | <p><b>Revenue and Capital Final Outturn 2016/17 : Financial [Annual Item]</b></p> <p>The Cabinet will be asked to approve the Council's final revenue and capital outturn position for 2016/17 and, if necessary, any appropriate in-year budget adjustments.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>   | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p> |
| <p><b>Cabinet:<br/>20.6.17</b></p> | <p><b>Corporate Delivery Plan 2016/17 - Quarter 4 Update : Community</b></p> <p>The Cabinet will be presented with an update on the performance of priority projects and key performance indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>   | <p>Open</p> | <p>Tom Hook, Director of Strategy &amp; Programmes<br/>(Tel: 020 8227 2554)<br/>(tom.hook@lbbd.gov.uk)</p>                  |
| <p><b>Cabinet:<br/>20.6.17</b></p> | <p><b>Debt Management Performance and Write-Offs 2016/17 (Quarter 4)</b></p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>  | <p>Open</p> | <p>Jonathan Bunt, Strategic Director, Finance &amp; Investment<br/>(Tel: 020 8724 8427)<br/>(jonathan.bunt@lbbd.gov.uk)</p> |

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| <b>Assembly:<br/>Not before<br/>21.6.17</b> | <b>Treasury Management Annual Report 2015/16 and Strategy 2017/18 :</b><br>Financial [Annual Item]<br><br>The Assembly will be recommended to approve the outturn position for the Council's Treasury Management activities during 2016/17 and the Treasury Management Strategy for 2017/18. <ul style="list-style-type: none"><li>• Wards Directly Affected: Not Applicable</li></ul> | Open | Jonathan Bunt, Strategic Director, Finance & Investment<br>(Tel: 020 8724 8427)<br>(jonathan.bunt@lbbd.gov.uk) |
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**Membership of Decision-making Bodies**

**Cabinet:**

Councillor Darren Rodwell, Leader of the Council

Councillor Saima Ashraf, Deputy Leader of the Council and Cabinet Member for Community Leadership and Engagement

Councillor Dominic Twomey, Deputy Leader of the Council and Cabinet Member for Finance, Growth and Investment

Councillor Sade Bright, Cabinet Member for Equalities and Cohesion

Councillor Laila Butt, Cabinet Member for Enforcement and Community Safety

Councillor Evelyn Carpenter, Cabinet Member for Educational Attainment and School Improvement

Councillor Cameron Geddes, Cabinet Member for Economic and Social Development

Councillor Lynda Rice, Cabinet Member for Environment and Street Scene

Councillor Bill Turner, Cabinet Member for Corporate Performance and Delivery

Councillor Maureen Worby, Cabinet Member for Social Care and Health Integration

**Assembly:**

All 51 elected members of the Council